

TESTING NOTIFICATION

Pinecrest Academy of Nevada follows the Nevada Department of Education testing requirements and yearly school testing calendar. Pinecrest students are tested within their homeroom classes unless specifically noted by an accommodation laid out by a Section 504 or Individual Education Plan. Students who fail to abide by the school's code of conduct during the testing procedure will be subject to the Pinecrest Academy Discipline Policy.

NRS 389.620 Adoption and enforcement of plan for test security by board of trustees; contents of plan; annual submission of plan to State Board and Legislative Committee on Education; written notice concerning plan to educational personnel, pupils and parents; definitions.

1. The board of trustees of each school district shall, for each public school in the district, including, without limitation, charter schools, adopt and enforce a plan setting forth procedures to ensure the security of examinations.
2. A plan adopted pursuant to subsection 1 must include, without limitation:
 - (a) Procedures pursuant to which pupils, school officials and other persons may, and are encouraged to, report irregularities in testing administration and testing security.
 - (b) Procedures necessary to ensure the security of test materials and the consistency of testing administration.
 - (c) With respect to secondary schools, procedures pursuant to which the school district or charter school, as appropriate, will verify the identity of pupils taking an examination.
 - (d) Procedures that specifically set forth the action that must be taken in response to a report of an irregularity in testing administration or testing security and the action that must be taken during an investigation of such an irregularity. For each action that is required, the procedures must identify, by category, the employees of the school district or charter school who are responsible for taking the action and for ensuring that the action is carried out successfully.

⇒ The procedures adopted pursuant to this subsection must be consistent, to the extent applicable, with the procedures adopted by the Department pursuant to NRS 389.616.
3. A copy of each plan adopted pursuant to this section and the procedures set forth therein must be submitted on or before September 1 of each year to:
 - (a) The State Board; and
 - (b) The Legislative Committee on Education, created pursuant to NRS 218E.605.
4. On or before September 30 of each school year, the board of trustees of each school district and the governing body of each charter school shall provide a written notice regarding the examinations to all teachers and educational personnel employed by the school district or governing body, all personnel employed by the school district or governing body who are involved in the administration of the examinations, all pupils who are required to take the examinations and all parents and legal guardians of such pupils. The written notice must be prepared in a format that is easily understood and must include, without limitation, a description of the:
 - (a) Plan adopted pursuant to this section; and
 - (b) Action that may be taken against personnel and pupils for violations of the plan or for other irregularities in testing administration or testing security.
5. As used in this section:
 - (a) "Examination" means:
 - (1) Achievement and proficiency examinations that are administered to pupils pursuant to NRS 389.015 or 389.550; and
 - (2) Any other examinations which measure the achievement and proficiency of pupils and which are administered to pupils on a district-wide basis.
 - (b) "Irregularity in testing administration" means the failure to administer an examination in the manner intended by the person or entity that created the examination.
 - (c) "Irregularity in testing security" means an act or omission that tends to corrupt or impair the security of an examination, including, without limitation:
 - (1) The failure to comply with security procedures adopted pursuant to this section or NRS 389.616;
 - (2) The disclosure of questions or answers to questions on an examination in a manner not otherwise approved by law; and
 - (3) Other breaches in the security or confidentiality of the questions or answers to questions on an examination.

(Added to NRS by 2001, 1199)